



EASTERN
GATEWAY
COMMUNITY
COLLEGE

FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT (FERPA) CONSENT FOR DISCLOSURE

The Family Educational Rights and Privacy Act of 1974 (FERPA) was designed to protect the privacy of students' educational records and to establish the rights of students to inspect and review their educational records. **It is the policy of Eastern Gateway Community College, in accordance with FERPA,** to maintain the confidentiality of each student's educational records. These records include, but are not limited to, academic information such as grades, grade point averages, course schedules, academic standing, financial aid information, student fees information, advisement information, and many other forms of information maintained by the faculty, staff and administrators. A student's transcript will be released to a third party only by direct request of the student, except as required by law.

By signing this form, you give consent to disclose your educational records to you parent(s), legal guardian(s), or other person(s) you have designated. This consent will remain in your records and allow the college to release information to those you have designated even when you are no longer listed as a dependent on your parent's income tax return, or you have graduated and left the college, unless you revoke this permission by notifying the Student Records Department in writing of your intent to do so.

I hereby authorize Eastern Gateway Community College to release any information to any of the following individuals (**appropriate identification in the form of a picture ID will be required**) upon their in person request:

Name of Person to Whom Information Is to Be Released

Relationship (Parent, Guardian, Spouse, Other)

Name of Person to Whom Information Is to Be Released

Relationship (Parent, Guardian, Spouse, Other)

Name of Person to Whom Information Is to Be Released

Relationship (Parent, Guardian, Spouse, Other)

Student's Printed Name

____-____-____
Social Security Number

Student's Signature

Date